ADOR FONTECH LIMITED

CIN: L31909KA1974PLC020010 Regd. Office: Belview 7 Haudin Road, Bengaluru 560 042 Tel: (080) 25596045 / 73, Fax: (080) 25597085 Email: <u>investorservice@adorfon.com</u> Website: www.adorfon.com

Ref: Mandatory furnishing of PAN, KYC and Nomination by holders of Physical Securities as per SEBI Circular dated March 16, 2023.

Dear Shareholder,

Folio No: Number of Shares:

Name_2: Name_3:

We refer to our earlier letter dated 23-11-2021 on the above mentioned subject.

As you may be aware, SEBI vide its Circular SEBI/HO/MIRSD_RTAMB/P/CIR/2021/655 dated November 3, 2021 read with SEBI Circular SEBI/HO/MIRSD_RTAMB/P/CIR/2021/687 dated December 14, 2021 read with SEBI/HO/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, has mandated investors holding securities in physical mode of listed companies to furnish below details:

- 1. Valid PAN including that of joint shareholders duly linked with Aadhaar
- 2. Nomination (If shares are held in single name)
- 3. Postal Address with Pin code, Email id and Mobile Number
- 4. Bank Account details (Bank Name, Branch, Bank Account No, IFSC Code and MICR code)
- 5. Specimen Signature

As informed earlier vide our letter dated 23-11-2021, any service requests or complaints received from the shareholder(s) / claimant(s) will not be processed by our Registrars and Share Transfer Agent until PAN, KYC and Nomination documents/details are received in compliance with the SEBI circular.

It may be noted that:-

- The investors holding listed securities in physical mode are required to furnish all the above-mentioned details immediately, failing which all such physical folios shall stand frozen with effect from October 1, 2023.
- Also, where valid PAN (linked with Aadhaar) is not registered, such Folios shall stand frozen with effect from October 1, 2023.

The securities pertaining to investors which are in the frozen folios shall be eligible for dividend amount only through electronic mode upon complying with the above-mentioned requirements as prescribed vide SEBI circulars mentioned in the foregoing paragraph. We observe from our records that you are holding shares in physical form. In order to keep your portfolio in active status as prescribed under the SEBI Circular, you are requested to send us duly completed forms *immediately* enclosing self-attested proofs *as* mentioned below along with the respective forms, with date of attestation.

SI.	Purpose	Form No.
No.		
1.	Request to register PAN, KYC details or changes/ updation thereof	Form ISR-1
	(Pan and Aadhar/other address proof needs to be self attested by all the shareholders with date)	
2.	Specimen Signature in form ISR-2 with a cancelled cheque leaf or Bank pass book attested by the Bank	Form ISR-2
3.	Registration of Nomination	Form SH-13
4.	Declaration Form for Opting-out of Nomination –	Form ISR -3
	Download from https://www.integratedindia.in/Corporate_Container.aspx?RTI/STA	
5.	Cancellation or Variation of Nomination –	Form SH-14
	Download from https://www.integratedindia.in/Corporate Container.aspx?RTI/STA	

The securities held in physical form which stand frozen till December 31, 2025, shall be referred by RTA / the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.

We request you to dematerialize your shares with your Depository Participant at the earliest as prescribed by SEBI.

Thanking you, For Ador Fontech Limited Sd/-Geetha D Company Secretary

Encl: Form ISR-1, Form ISR-2 and SH-13