

	XBRL Excel Utility
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index											
1	Details of general information about company	General Info										
2	Declaration	<u>Declaration</u>										
3	Summary	<u>Summary</u>										
4	Shareholding Pattern	Shareholding Pattern										

## 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

# 5. Steps for Filing Shareholding Pattern

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

## 6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XMI
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Home Validate Import XML

General information about company	
Scrip code	530431
NSE Symbol	N.A.
MSEI Symbol	N.A.
ISIN	INE853A01022
Name of the company	ADOR FONTECH LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-12-2018
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

Home Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public	
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No	
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No	
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No	
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No	
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No	
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No			
7	Whether company has equity shares with differential voting rights?	No	No	No	No	



Table	1 - Summary Statement holding of specified securities																		
Note	te: Data will be automatically populated from shareholding pattern sheet - Data Entry Nestricted in this sheet																		
								Number of Voting RightsBeld in each class ofSecurities(IX)							Shareholding , as a %	Number of Loc	ked in shares	Number of Shares pledged otherwise encumbered	e
Cates	Category of shareholder shareh	Nos. Of	No. of fully paid up equity shares held (IV)	No. Of Partly paid- up equity shares held (V)	No. Of shares underlying	Total nos, shares	Shareholding as a % of total no. of shares (calculated as per SCBR, 1957) (VIII) As a % of (A+B+C2)		No of Voting (XIV) Rig	hts	Total as a % of (A+B+C)	No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (20) (a)			I)	(XIII)	Number of equity shares held in
ry (t)		shareholders (III)				held (VII) = (IV)+(V)+ (VI)		Class eg: X	Class egy	Total					of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)		dematerialized if form
(A)	Promoter & Promoter Group	24	6500874			6500874	37.15	6,500,874.00		6500874.00	37.15				37.15				6500874
(20)	Public	7355	10999126			10999126	62.85	10999126.00		10999126.00	62.85				62.85				9737911
(C)	Non Promoter- Non Public																		
(C1																			
(C2	Trusts																		
	Total	7402	17500000			17500000	100	17500000.00		17500000.00	100.00				100				16238785

	Home Validate																			
									of Voting Rights held in	each class of securitie	s(BK)					Number of Locked in shares		Number of Shi otherwise s		
							Shareholding as a	No of Voting (XIV) Bights				No. Of Shares		No. Of Shares	Shareholding , as a % assuming full	(101)		OSTERWISE E		
Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders	No. of fully paid up equity shares held	No. Of Partly paid- up equity shares	No. Of shares underlying	Total nos. shares held	% of total no. of shares (calculated				Total as a % of	Underlying Outstanding	No. of Shares Underlying	Underlying Outstanding	conversion of convertible securities (		As a % of			Number of equity shares held in
		(111)	(rv)	held (V)	Depository Receipts (VI)	(VII) = (IV)+(V)+ (VI)	as per SCRR, 1957) (VIII)	Class eg: X	Class	Total	Total Voting	convertible securities	Outstanding Warrants (XI)	and No. Of Warrants	as a percentage of diluted share capital)	No.	total Shares held	No.	As a % of total Shares held	dematerialized form (XIV)
							As a % of (A+B+C2)	×	467		rights	(X)		(Xi) (a)	(XI)= (VII)+(X) As a % of (A+B+C2)	(4)	(b)	(4)	(b)	i
A	Table II - Statement showing sharehold	ing pattern of th	ne Promoter and Pro	moter Group																
(1)	Indian																			
(a) (b)	Individuals/Hindu undivided Family  Central Government/ State Government(s)	13	1894281			1894281	10.82	1894281.00		1894281	10.82				10.82					1894281
(c)	Financial Institutions/Banks																			
(d)	Any Other (specify) Sub-Total (A)(1)		4606593 6500874			4606593 6500874	26.32 37.15	4606593.00 6500874.00		4606593 6500874	26.32 37.15				26.32 37.15					4606593 6500874
(2)	Foreign		6500874			6500874	37.15	6500874.00		6500874	37.15				37.15					6500874
(a)	Individuals (NonResident Individuals/ Foreign Individuals)																			i
(b)	Sovernment																			
(c) (d)	Institutions Foreign Portfolio Investor																			
(e)	Any Other (specify)																			
	Sub-Total (A)(2) Total Shareholding of Promoter and Promoter Group																			
$\vdash$	(A)+(A)(1)+(A)(2)	14	6500874			6500874	37.15	6500874.00		6500874	37.15				37.15					6500874
	Details of Shares which remain unclaimed for Prom																			
В	Table III - Statement showing shareholding pattern of the Public shareholder	Note : Kindly sh	now details of share	holders having mor	e than one percent	age of total no of sh	ares. Please refer so	oftware manual.												
(1) (a)	Institutions  Mutual Funds		1	1	1	1						1	1			1	1			
(b)	Venture Capital Funds																			
(c) (d)	Alternate Investment Funds Foreign Venture Capital Investors		435368			435368	2.49	435368		435368	2.49				2.49					435368
(e)	Foreign Portfolio Investors	4	894016			894016	5.11	894016		894016	5.11				5.11					894016
(f) (g)	Financial Institutions/ Banks Insurance Companies																			
(h)	Provident Funds/ Pension Funds																			
(i)	Any Other (specify)		1329384			1329384	760	1329384.00		1329384	760				7.60					1329384
(2)	Sub-Total (8)(1) Central Government/ State Government(s)/	,	1329384			1329384	7.60	1329384.00		1329384	7.50				7.60					1329384
	President of India Sub-Total (B)(2)																			
(3)	Non-institutions .		<del></del>																	
	Individuals - i Individual shareholders holding nominal share																			ı
(a5))	capital up to Rs. 2 lakhs. Individuals -	7230	7417529			7417529	42.39	7417529		7417529	42.39				42.39					6180319
(a(ii))	<li>ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.</li>	10	1561226			1561226	8.92	1561226		1561226	8.92				8.92					1561226
(b)	NBFCs registered with RBI Employee Trusts																			1
(c)	Overseas Depositories (holding DRs) (balancing		1																	ĺ
(d)	figure) Any Other (specify)	143	690987			690387	3.95	690987			3.95				3.95					
(M)	Sub-Total (8)(3)	7383				9669742	3.95 55.26	9669742.00		690987 9669742	55.26				3.95 55.26					666982 8408527
$\vdash$	Total Public Shareholding (8)+(8)(1)+(8)(2)+(8)(3)		10999126			10999126	62.85	10999126.00		10999126	62.85				62.85					9737911
	Details of the shareholders acting as persons in Cor	ncert for Public																		
	Datails of Shares which remain unclaimed for Publi	ic																		
с	Table IV - Statement showing shareholding pattern of	of the Non Prom	oter- Non Public sha	reholder																
	Custodian/DR. Holder - Name of DR Holders. (f.																			ĺ
(1)	Available) Employee Benefit Trust (under SEBI (Share based)		1																	i
(2)	Freciouse Benefiti Regulations 20141  Total NonPromoter- Non Public Shareholding																			
	(C)=(C)(1)+(C)(2)																			
	Total (A+B+C2) Total (A+B+C)	7402				17500000 17500000	100.00	17500000.00 17500000.00		17500000 17500000	100.00				100.00					16238785 16238785
Total (AHSHC)   7402   17500000   27500000   100.00   17500000.00										17500000	100.00		-		100.00					10238785
		Add No	ites																	
Disclosure of notes in case of promoter holiding in dematerialsed form is less than 100 percentage  Disclosure of notes in case of public share holding is less than 25 percentage																				
								Add No	_											
		Add No	ites																	
Disclosure of noise on shareholding pattern for company emails sugleastary  Add House																				